

**DRAFT MINUTES OF THE TOWN OF GILBERT, ARIZONA SELF-INSURED TRUST FUND FOR  
HEALTH INSURANCE BENEFITS BOARD OF TRUSTEES MEETING  
CONFERENCE ROOM 300, 50 E. CIVIC CENTER DR., GILBERT, ARIZONA  
April 12, 2017**

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**MEMBERS PRESENT:** Anthony Panepinto, Chairman  
Marc Skocytepec, Assistant Town Manager  
Mary Dellai

**MEMBERS ABSENT:** Council Member Jordan Ray  
Les Presmyk, Vice Chairman

**STAFF PRESENT:** Kristen Drew, Human Resources Manager  
Jacob Ellis, Interim Human Resources Director  
Donna Pedrera, Sr. Human Resources Analyst  
Kelly Pfof, Management & Budget Director  
Tanya Wright, Finance Manager

**GUESTS PRESENT:** None

**1. Call to Order**

Chairman Panepinto called the meeting to order at 5:42PM.

**2. Roll Call**

Ms. Pedrera called roll and a quorum was declared.

**3. Communication from Citizens**

None

**4. FY18 Plan Implementation**

*Discussion only.*

Ms. Drew confirmed that Council approved the Board recommendations for FY18 at their meeting on April 6, 2017. Staff is now working with Willis Towers Watson and Aetna on logistics for the transition, including a thorough review of the plan document. Anticipated changes are related to clarifying information and replacing MMSI references with Aetna. The final plan document, along with a summary of changes, will come back to the Board at a future meeting, prior to going to council for final approval and execution.

An additional update will be provided at the next Board meeting.

**5. Trust Account Financial Reporting**

*Motion to approve the financial statements as of March 31, 2017.*

Ms. Wright presented the financial statements as of March 31, 2017 to the Board and explained any notable items.

Deputy Town Manager Skocypec moved to approve the financial statements as presented. Ms. Dellai seconded the motion. The motion passed 3-0.

## **6. Large Claims and Stop Loss**

*Discussion only.*

Ms. Drew reviewed the updated large claims as of March 31, 2017. There were some new claims but the numbers are within normal ranges, in line with FY15, as opposed to the high numbers seen in FY16. No claims for FY17 have hit stop loss amounts yet.

## **7. Review of Plan Reports**

*Discussion only.*

Ms. Drew reviewed some statistical information for the plan related to participation and claims, as of March 31, 2017.

## **8. Gilbert Wellness**

*Discussion only.*

Ms. Drew gave an update of the Gilbert Wellness program, which will also be presented at Council's study session on April 20, 2017.

## **9. Approval of Minutes**

*Motion to approve minutes from March 08, 2017*

Deputy Town Manager Skocypec moved to approve the minutes from March 08, 2017. Ms. Dellai seconded the motion. The motion passed 3-0.

## **10. Staff Update and Future Agenda Items**

Ms. Drew reviewed upcoming items. No action, discussion only.

The next meeting of the Health Trust will be May 10, 2017 at 5:30pm.

## **11. Adjournment**

The meeting adjourned at 6:04 PM.

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Anthony Panepinto, Chairman

ATTEST: \_\_\_\_\_

Kristen Drew  
Human Resources, Benefits Manager